



STUDENT GUIDE

MYP1-5

2016/7

Welcome

to a new school year!

The mission of the **International School Groningen** is to provide an education that allows **you** to start a journey to become responsible world citizens through creative, critical and meaningful contributions to society.

During this journey we will support and encourage **you** to become lifelong learners by helping **you** to:

- explore your boundaries;
- take responsibility;
- and make a difference.

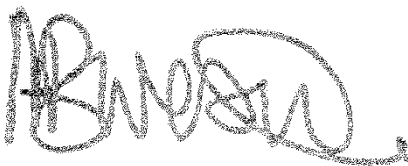
We will provide

- high standards of teaching and learning;
- stimulation for you to perform to the best of your abilities;
- an awareness of your individual needs and talents;
- and a pleasant, secure and stimulating atmosphere.

We also expect a lot from you...

To help, the following few pages will guide you through how you will get the best out of your time at the International School Groningen.

I wish you luck and success on your journey.



Mr. Mike Weston. Head of School.

Teachers should be allowed to teach and students should be allowed to learn

In our school we care...

for each other...

- we are supportive
- we are respectful and polite in our words and our actions
- we listen to others

for our learning...

- we are responsible for our own learning
- we are on time and prepared
- we stick to deadlines

for our environment...

- we keep our surroundings clean and tidy

When and where?

Timetable	
lesson 1	08.20 - 09.10
lesson 2	09.10 - 10.00
break (20')	
lesson 3	10.20 - 11.10
lesson 4	11.10 - 12.00
break (30')	
lesson 5	12.30 - 13.20
lesson 6	13.20 - 14.10
break (10')	
lesson 7	14.20 - 15.10
lesson 8	15.10 - 16.00
lesson 9	16.00 - 16.50

Classrooms beginning with E are in the Esserberg Villa, the DP Learning Centre.

E1 and 2 are downstairs; ECR (computer room), E3, 4 and 5 are upstairs.

Classrooms 074 – 080 are in the D (MYP Learning Centre) building.

Classrooms 121 and 167 are the Dutch school (Hemmenlaan) computer rooms.

164 is the Art Room

065/066 are the DT rooms

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- ▶ Check your daily timetable on the school website: www.isgroningen.nl
 - ▶ When you are late report to the student reception in the Hemmenlaan or Esserberg.

What is MYP?



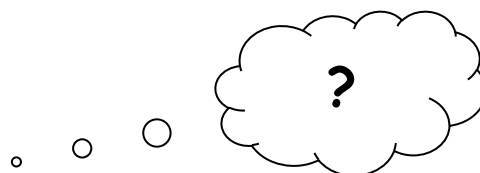
How will the MYP affect me?

The International Baccalaureate '**learner profile**' encourages students **and** teachers to become...

- **Inquirers** – asking: who? what? why? how? where? when?
- **Knowledgeable** – acquiring an in-depth knowledge and a developed understanding across a broad and balanced range of subject areas
- **Thinkers** – being able to think critically and creatively and reach well thought out and ethical decisions
- **Communicators** – confident and expressive presenters and collaborators: in more than one language
- **Principled** – fair, honest and having respect for individuals, groups and communities as well as being responsible for one's own actions and their consequences
- **Open-minded** – having an understanding of their own cultures and values as well as being open to those of others around them
- **Caring** – act to make a positive difference towards the lives of others
- **Risk-takers** – approach the unknown with courage and consideration, taking opportunities to do different things differently!
- **Balanced** – a healthy mind, healthy body and healthy emotions are all equally important
- **Reflective** – thoughtful consideration of one's own learning: what are my strengths and my weaknesses and how can I move forward?

Which of these have you been today?

What will you be tomorrow?



In short, **you** should develop as an “inquiring, knowledgeable and caring person who helps to create a better and more peaceful world through intercultural understanding and respect.” ... that's the mission of the International Baccalaureate.

Assessment of Study Skills

Motivation & engagement requires self-motivation and a positive 'attitude towards learning'. This is reflected in the content of both your classwork and homework.

You should be able to work independently, take responsibility for your own learning and ask for help, showing commitment to your study. To get a good grade you need to...

7-8	<ul style="list-style-type: none">• be proactive in ignoring distraction, demonstrating focused concentration with respect to tasks set• display excellent effort in the content of your classwork and homework – doing more than is generally required.• show excellent participation, and can take a leading role where opportunities arise
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Interaction requires good social skills: communication, cooperation and respect for others. You should be able to demonstrate collaborative skills, be a good communicator and show respect for people and their belongings. To get a good grade you need to:

7-8	<ul style="list-style-type: none">• behave well and can set example for others.• work cooperatively within a team and can also demonstrate leadership and responsibility for others.• take a lead in showing respect for others, for example learning about their viewpoint thorough appropriate questions,
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Organisation includes completing and submitting homework on time, meeting deadlines and being prepared for the lesson with required materials. To get a good grade you need to:

7-8	always <ul style="list-style-type: none">• complete or hand in homework appropriately and according to the required deadline,• comes to the lesson prepared and with required materials
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- **1-2:** **below expectations** (*definite improvement required*)
- **3-4:** **approaching expectations** (*some improvement required*)
- **5-6:** **meeting expectations** (*satisfactory*)
- **7-8:** **exceeding expectations** (*excellent*)

What levels did **you** deserve today?

Assessment of Subjects in the MYP

	A (8)	B (8)	C (8)	D (8)
Language and literature	Analyzing	Organizing	Producing text	Using language
Language acquisition	Comprehending spoken and visual text	Comprehending written and visual text	Communicating	Using language
Individuals and societies	Knowing and understanding	Investigating	Communicating	Thinking critically
Sciences	Knowing and understanding	Inquiring and designing	Processing and evaluating	Reflecting on the impacts of science
Mathematics	Knowing and understanding	Investigating patterns	Communicating	Applying mathematics in real world contexts
Arts	Knowing and understanding	Developing skills	Thinking creatively	Responding
Physical and health education	Knowing and understanding	Planning for performance	Applying and performing	Reflecting and improving performance
Design	Inquiring and analyzing	Developing ideas	Creating the solution	Evaluating
MYP projects	Investigating	Planning	Taking action	Reflecting
Interdisciplinary	Integrating knowledge and understanding	Learning in context	Communicating	Reflecting

Managebac

Your teachers enter all your tasks and assignments into *Managebac*, as well as your grades and criteria levels.

The link to the ISG Managebac site is <https://isgroningen.managebac.com>.



This link is also to be found on the ISG homepage (www.isgroningen.nl).

Clicking the link on the homepage will show you help sheets to guide you.

Your Service and Action (see appendix 1) records, your Personal Project information and all your reports are in Managebac as well! Make sure you know how to use it and find your way around!

Problems with Managebac? ✉ managebac@maartens.nl

Service and Action (SA)

What is service and action?

‘Service’ and ‘Action’ are two qualities that are vital to the International Baccalaureate Middle Years Programme. They are a compulsory element.

You take ‘action’ by applying what you have learnt in the classroom and beyond. In addition you demonstrate a caring approach to the community by demonstrating a commitment to ‘service’—making a positive difference to the lives of others and to the environment.

You must undertake the following activities in order to pass the MYP.

class	activities	deadline
MYP1	2 activities	March 10 / May 10
MYP2 & MYP3	3 activities	Nov 10 / March 10 / May 10
MYP4	community project**	May 10
MYP5	1 activity*	March 10

Please see “Students’ Guide: Service and Action (SA)” available from Ms. Baert

Deadlines

DEADLINE POLICY: MYP

All criteria based assessment will be shown as a **'task'** on the Managebac calendar. In addition, you will get guidance on:

- Indication of task content and conceptual understandings
- Form of the task, e.g. an essay, report, presentation, oral, performance, etc
- The criteria to be assessed, with generic descriptors and, where relevant, task-specific clarifications
- Task's due date

If this is a summative task it should be on the ManageBac calendar at least 14 days before the submission date.

Other assessment, or non-summative (non-criteria) assessment tasks will be shown as an **'event'** on ManageBac. These tasks will include information about the teacher's expectations (see above) and a date for submission clearly communicated via Managebac calendar.

Time, Procedure, Penalties

All work is expected to be submitted on the due date at the time specified in the ManageBac calendar.

Work must be handed to the relevant teacher or submitted on-line when requested.

It is the responsibility of the student to ensure that work has been received by their teacher. It is also the responsibility of the student to ensure the uploaded document can be opened by the teacher.

Only '.pdf', '.doc', '.docx' files are accepted

'.odt' or '.pages' files are NOT accepted

There will be consequences for late submission of work.

Work not submitted on time (without adequate explanation or being unreasonably late*) may be, at the discretion of the teacher, marked but with no criteria level (0) recorded.

The task may still be required to be completed in order to demonstrate an ability to meet the criteria for the task and course requirements.

Incomplete work should be submitted on time despite not being finished.

In-class task

If you are absent from school on the day an assessment task is to be handed in, you must see their teacher on their first day back to organize a time to catch-up on the missed task. This is your responsibility. Failure to follow this procedure could result in a zero AND you will still need to complete the task in order to meet the learning outcomes for the course.

Coming to school

Dress Code

Students have chosen to come to the ISG and we therefore expect them to dress in a manner that is respectful and appropriate for school. Students' attire should not disrupt the learning process or pose a health or safety issue.

ISG students should adhere to the following guidelines:

- Jackets, coats, and other outerwear must be in lockers or on coat racks during school hours.
- Caps, hats, hoods and other headwear (excluding religious headwear) must be in lockers during regular school hours (lessons/activities).
- Skirts, shorts, and dresses must be no shorter than 'mid-thigh'.
- Clothing should be hygienically clean.
- Sunglasses should not be worn during lessons.

Specifically, we do not allow students to wear the following:

- See-through or low-cut tops;
- Clothing that exposes the underwear or exposes the skin between the trousers/skirt/shorts and top/shirt; clothes must be appropriate size, with waist of garment worn at student's waist.
- Clothing, accessories, or other items that communicate derogatory messages, or approve/provoke any form of harassment or violence against others;
- Clothing, accessories, or other items that include words or pictures that are obscene, contain sexual messages (explicit or innuendo), or promote any substance that is illegal for use by minors and/or illegal on school property;

If a student comes to school wearing an item that violates the dress code, he or she must put on an article of clothing to replace the inappropriate item. The student may borrow an item from a friend or from school or call home. In the event that this does not resolve the issue a the student will be asked to go home and parents will be informed.

Our administration and staff reserve the right to have the final word regarding the appropriateness of a student's attire.

All visitors to the school are requested to respect the dress code of the school.

Adapted from dress code guidelines:

<http://www.harborcityschool.org/index.cfm?plD=5592>

<https://sites.google.com/a/cienaguas.org/cien-aguas/Home/dress-code>

Important Dates

Check the school calendar: <https://goo.gl/2FINt3>

You can also link this to your smart phone or iPad – see school website (*Life at the ISG*) for link

Holidays:

Autumn Holiday	15 - 23 October 2016
Christmas Holiday	24 December 2016 - 8 January 2017
Spring Holiday	18 February - 26 February 2017
Easter Holiday	14 - 17 April 2017
May Holiday	22 April - 7 May 2017
Ascension	25 & 26 May 2017
Pentecost	5 June 2017
Summer Holiday	22 July – 5 September 2017

School closed:

- for MYP students on 10 October
- (provisionally) 21 April

My Own Page

Here you can write down your own notes...